

# **KNB Scholarship Application Guidelines**



**Directorate General of Higher Education  
Ministry Education and Culture  
Republic of Indonesia  
2020**



Directorate General of Higher Education  
Ministry of Education and Culture

### A. Brief Introduction to KNB Scholarship Program

The Kemitraan Negara Berkembang (KNB) Scholarship is a financial assistance offered by the Indonesian Government to International students from developing countries to pursue their master degree in Indonesian Universities. Initially, the idea of offering scholarships by the Ministry of Education and Culture of the Republic of Indonesia for the student coming from the NAM member countries was mandated in the 10<sup>th</sup> Conference of Heads of States of Non-Aligned Movement (NAM) countries commenced in Bandung from 1<sup>st</sup> – 6<sup>th</sup> September 1992. Following that mandate, in 1993 the Government of the Republic of Indonesia started offering postgraduate (master degree) scholarships to students from the NAM member countries.

Since 2002, due to the substantial change in the international political constellation, the use of the term “NAM” in this program was considered irrelevant. The program name then changed to **Kemitraan Negara Berkembang (*Developing Countries Partnership*) Scholarship** or **KNB Scholarship**. Consequently, the program have been widely offered to students, not only to the NAM member countries, but also to other developing countries such as Thailand, Fiji, Gambia, Senegal, Nigeria, Madagascar, Suriname, Pakistan, Guyana, Myanmar, Laos, Vietnam, and Vanuatu.

### B. Program Objectives

1. To contribute in the human resource development in the developing countries;
2. To promote deeper cultural understanding between developing countries;
3. To strengthen the relationship and cooperation between developing countries.

### C. Study Programs

The scholarship is offered to potential students from the developing Countries to get their Master Degree in wide range of field of study (please be advised that the study program offered is differs between university):



1. Literary studies
2. Linguistics
3. History
4. Philosophy
5. Anthropology
6. Cultural studies



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Ministry of Education and Culture

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1. Chemical Engineering
2. Civil Engineering
3. Architectural Engineering
4. Electrical Engineering
5. Naval Architect & Marine Engineering
6. Geological Engineering
7. Informatics Engineering
8. Environmental Engineering
9. Mechanical Engineering



1. Public Administration
2. Political Science
3. Sociology
4. Psychology
5. Law
6. Economics/Development Study
7. Communication & Media Studies
8. International Relations
9. Accounting
10. Management
11. Community Empowerment



1. Biology
2. Physics
3. Geography
4. Chemistry
5. Remote Sensing
6. Computer
7. Mathematics
8. Statistics
9. Environmental Sciences
10. Public Health
11. Sports sciences
12. Pharmacy Studies
13. Nursing



**Directorate General of Higher Education  
Ministry of Education and Culture**



1. Indonesian Education
2. Educational Science
3. Social Science Education
4. Natural Science Education
5. Primary School Teacher Education
6. Out of School Education/ Informal Education
7. Applied Linguistics
8. History Education
9. Instructional Education
10. Educational Management
11. Educational Research & Evaluation
12. Vocational & Technology Education

Please contact the University's official listed in the annex for further information about the study programs offered.

#### **D. Program Structure**

1. Indonesian Language Training Program  
A one academic year Indonesian Language (Bahasa) course is a compulsory for all KNB students as all courses required to complete the Master program (lecture and thesis) will be conducted in Bahasa. The Bahasa course will be provided by each University.
2. Preparatory program  
Preparatory program prior to the Master or Bachelor Degree program, will be arranged in accordance with the university's policy and program planning.
3. Academic Program  
Maximum of 4 semesters for Master Degree program and maximum of 8 semesters for Bachelor Degree program. In order to successfully complete the program, it is important for all KNB students to consistently produce a good academic performance by developing a can do attitude, stay focus, punctual, and discipline.

#### **E. Scholarship Coverage and Duration**

The KNB Scholarship covers:

1. A Settlement Allowance of IDR 1,500,000 will be given to new students upon their arrival in Indonesia;
2. While taking the Indonesian language course and preparatory programs, the new students will only receive a Living Allowance of IDR 2,750,000 per month;



**Directorate General of Higher Education  
Ministry of Education and Culture**

3. During the Master Program, the KNB students will receive a scheme of monthly allowance as detailed below:

| No | Allowances         | Amount        |
|----|--------------------|---------------|
| 1  | Living Allowance   | IDR 2,750,000 |
| 2  | Research Allowance | IDR 400,000   |
| 3  | Books Allowance    | IDR 350,000   |

4. A health insurance with a maximum of IDR 200,000 monthly premium (In case of the cost of medical services exceeded to those covered by the health insurance, the difference should be borne by the student);
5. A round-trip international airfare (economy class) from the international airport of the student's home countries to Indonesia, including local transport to the host university;
6. The duration of scholarship is exclusively correlated to the duration of the academic program as indicated below:

| No | Program   | Duration                          |
|----|---|-----------------------------------|
| 1  | Indonesian Language Course and Master Preparatory Program | Maximum 12 months                 |
| 2  | Master Program  | Maximum 24 months<br>(4 semester) |
| 3  | Bachelor Program  | Maximum 48 months<br>(8 semester) |

The scholarship is paid for 12 calendar months each academic year during the normal period of study, except the last academic year of the normal period of study when the scholarship is paid for 8 months. Please be advised that in case of early program completion, all scholarships payment will be stopped by the time the awardee set off for home (returning to home country).

7. Please be advised that the KNB Scholarship is calculated to support the KNB Student costs only. There is no provision for dependents. KNB Students are advised not to bring dependents to Indonesia. The KNB Scholarship provides no financial or pastoral support for dependants and will not endorse the visa applications of, nor provide travel for, dependants.

*\* Note: Other expenses beside above mentioned items will be considered as personal expenses and will be borne by the students.*

### F. Requirements

1. The maximum age to apply for the scholarship is 35 years old.
2. Applicants must hold a bachelor degree (master degree holder is not eligible to apply).
3. Applicants must have a TOEFL or IELTS (or other certified English Proficiency Test) score of 80 or 6.0 or equivalent.
4. Applicants must complete the on-line application form.
5. Prior to the departure to Indonesia, the successful candidates must sign the Statement Letter and Scholarship Agreement prepared by the KNB Scholarship management.



Directorate General of Higher Education  
Ministry of Education and Culture

## G. How to Apply

All application process is conducted online through the KNB Scholarship website <https://knbscholarship.kemdikbud.go.id>. Please be advised that soliciting is prohibited.

### a. Required Documents

- 1) Recommendation letter from the Indonesian Embassy in the respective country;
- 2) Nomination letter from the respective government official (Ministry of Education, other related Government Agency – should the applicant works for the Government Agency, or Embassy of the Applicant's Country of Origin in Indonesia);
- 3) 2 Academic Recommendation letters;
- 4) Scanned passport (personal data page only) or birth certificate;
- 5) Scanned bachelor certificate and academic transcripts (in English);
- 6) Scanned TOEFL or IELTS score certificate (or other English Proficiency Tests) obtained within the last 2 Years;
- 7) Scanned Official Medical Statement (Official Diagnose) prepared by a certified physician.

### b. Application Procedures

- 1) Download the Invitation Letter (Available in the KNB Scholarship website);
- 2) Submit the Invitation letter, Passport, Academic Certificates and Academic Transcripts to the Indonesian Embassy to acquire the recommendation letter;
- 3) Complete the online application process;
- 4) Selection process. The Selection Results will be announced online via the KNB Scholarship Website and officially announced through the Indonesian Embassy publication network;

During the application process, please pay close attention to some important information below:

1. We strongly suggest you to collect as many information as possible on the universities and your desired study program. ***Please be advised that once you are admitted, changing either the universities or your study program is strictly prohibited.***
2. The recommendation letter from Indonesian Embassy is ***mandatory***. The recommendation letter will be issued based on verification and necessary background and/or security checks conducted by the Indonesian Embassy. In case of no Indonesian official representative in your country, you need to obtain the letter from any Indonesian Embassy accredited to your country.
3. All the required documents have to be written or officially translated in English.
4. The participants from English speaking country are not automatically excluded from the requirement to attach the written prove of their English proficiency.
5. The universities will be conducting a series of the selection methods including (if necessary) online interview with the potential candidates.



**Directorate General of Higher Education  
Ministry of Education and Culture**

### H. Schedule

1. The online application process must be completed no later than April 20<sup>th</sup>, 2020.
2. The selection result will be announced on the 1<sup>st</sup> week of June 2020.
3. The confirmation deadline is on July 6<sup>th</sup>, 2020.
4. The students are expected to arrive in Jakarta on August 5<sup>th</sup>, 2020.

### I. Contact

1. Directorate General of Higher Education  
Ministry of Education and Culture of the Republic of Indonesia  
Jalan Jenderal Sudirman, Senayan, Jakarta 10270  
Phone : +6221 57946063 / Fax: +6221 57946062  
Email : knbscholarship.2020@gmail.com
2. Director of Public Diplomacy  
Ministry of Foreign Affairs of the Republic of Indonesia  
Jalan Taman Pejambon No. 6, Jakarta  
Phone : +6221 3813480 / Fax : +6221 3858035

#### University's Contact

| No | University                          | Address, Phone, Website, Email   | Contact Person                 |
|----|-------------------------------------|--|--------------------------------|
| 1. | Institut Pertanian Bogor            | IPB Graduate School,<br>IPB Darmaga Campus, Bogor 16680<br>Ph.: +622518628448/Fax: +622518425411<br>W: www.pasca.ipb.ac.id<br>E: sps@apps.ipb.ac.id  | Fatmasari Siregar,<br>MM       |
| 2. | Institut Teknologi Bandung          | Directorate of Academic Affairs<br>Jl. Tamansari No. 64, Bandung, 40116<br>Ph.: +62222508519/Fax: +62222530689<br>Email: itb-admission@itb.ac.id   | Dr. Arief Haryanto             |
| 3. | Institut Teknologi Sepuluh Nopember | Direktorat Kemitraan Global ITS<br>ITS Global Kampong, ITS Campus Sukolilo,<br>Surabaya 60111<br>Ph.: +62315994251 ext. 1224<br>E: intladmission@its.ac.id; int_off@its.ac.id<br>W: www.its.ac.id/international  | Budi Suswanto, ST,<br>MT, Ph.D |
| 4. | Universitas Airlangga               | Airlangga Global Engagement<br>Kantor Manajemen UNAIR Lt.2, Kampus C<br>Mulyorejo, Surabaya 60115<br>Ph.: +62315966864/Fax: +62315955582<br>W: www.international.unair.ac.id<br>E: int.degree@global.unair.ac.id | Irfan Wahyudi,<br>Ph.D.        |



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Ministry of Education and Culture**

| No  | University                         | Address, Phone, Website, Email   | Contact Person                    |
|-----|------------------------------------|--|-----------------------------------|
| 5.  | Universitas Atma Jaya Yogyakarta   | Partnership and Promotion Office<br>Jalan Babarsari No.44 Yogyakarta 55281<br>Ph.: +62 274 487711 ext. 2110-2111<br>W: www.uajy.ac.id/international-affairs/<br>E: kkp@uajy.ac.id                          | L.D. Rini Harjanti                |
| 6.  | Universitas Diponegoro             | Kantor Urusan Internasional<br>Jalan Prof. H. Soedarto, SH, Semarang<br>Ph.: +6224 7465402/Fax: +6224 7465402<br>W: www.ioundip.ac.id<br>E: io@live.undip.ac.id  | Evi Meita                         |
| 7.  | Universitas Gadjah Mada            | Kantor Urusan Internasional<br>Bulaksumur Blok F13, Sleman DIY 55281<br>Phone: +62 274 6492049<br>Website: www.ugm.ac.id<br>Email: admission@ugm.ac.id   | Retno Wiyati                      |
| 8.  | Universitas Hasanuddin             | Jl. Perintis Kemerdekaan KM.10-Kampus UNHAS Tamalanrea, Makassar, 90245,<br>Phone: +62-411-584002<br>e-mail: internationaloffice@unhas.ac.id<br>Website:www.unhas.ac.id                                    | Dra.Harniati                      |
| 9.  | Universitas Indonesia              | Kantor Urusan Internasional<br>Gedung Pusat Administrasi Lt. 1<br>Kampus UI Depok, Depok 16424<br>Ph./Fax: +622178880139<br>W: www.international.ui.ac.id<br>E: io-ui@ui.ac.id                             | Dina Septianisach                 |
| 10. | Universitas Katolik Parahyangan    | Kantor Internasional dan Kerja Sama<br>Jl. Ciumbuleuit No 94 Bandung 40142<br>Ph.: +62 22 2032576 ext. 10075<br>W: www.unpar.ac.id<br>E: io@unpar.ac.id  | Sylvia Yazid, Ph.D.               |
| 11. | Universitas Muhammadiyah Malang    | Jl. Raya Tlogomas No. 246, Malang<br>Ph.: +62341414368/Fax.: +62341460435<br>E: iroumm@yahoo.com<br>W: www.umm.ac.id   | Faizin                            |
| 12. | Universitas Muhammadiyah Surakarta | Office For International Affairs<br>Main Building Siti Walidah 7th floor<br>Jl. Ahmad Yani, Kartasura, Surakarta<br>Ph.:+62717851685/Fax : +6271715448<br>W: www.kui.ums.ac.id<br>E : int.office@ums.ac.id | 1. Wijianto<br>2. Hepy Adityarini |
| 13. | Universitas Negeri Malang          | Office of International Affairs,<br>Gedung Sasana Budaya Lt. 1,<br>Jl. Semarang No.5, Malang 65145<br>Ph.: +62341 584759, Fax: +62341 584759<br>W: www.oia.um.ac.id<br>E: oia@um.ac.id ; iro@um.ac.id      | Lely Tri Wijayanti                |





**Directorate General of Higher Education  
Ministry of Education and Culture**

| No  | University                             | Address, Phone, Website, Email   | Contact Person                                |
|-----|--|--|---|
| 14. | Universitas Negeri Yogyakarta          | International Office<br>Jl. Colombo No. 1, Karangmalang, Depok,<br>Sleman, Yogyakarta 55281<br>Ph.: +62274550836/Fax: +62274520326<br>W: www.uny.ac.id<br>E: oia-pps@uny.ac.id   | Retna Hidayah,<br>Ph.D.                       |
| 15. | Universitas Padjadjaran                | International Office<br>Gedung Rektorat UNPAD Lt. 1,<br>Jl. Raya Bandung-Sumedang Km.21, Sumedang<br>45363 Jawa Barat<br>Ph.: (022) 84288888 Ext. 1101<br>W: www.unpad.ac.id<br>E: international@unpad.ac.id                                 | Supian Munawar                                |
| 16. | Universitas Pendidikan Indonesia       | Kantor OIER, Gedung University Centre Lt.1<br>Jl. Dr. Setiabudhi No.229, Bandung, 40154<br>Ph. & Fax.: +62222013313<br>E: oier@upi.edu<br>W: www.upi.edu   | Ahmad Bukhori<br>Tuszie Widhiyanti            |
| 17. | Universitas Sebelas Maret              | Jl. Ir. Sutami 36 A Ketingan Surakarta<br>57126, Jawa Tengah<br>Ph./fax : (0271) 632450<br>Email : pascauns1@gmail.com<br>Website : www.pasca.uns.ac.id  | Erna Mustikasari                              |
| 18. | Universitas Telkom                     | International office Telkom university<br>Gedung Bangkit, Jalan Telekomunikasi no.1<br>Terusan Buah Batu, Bandung, Jawa Barat<br>Ph.: +6281321123400<br>Email: info@io.telkomuniversity.ac.id<br>Website: https://io.telkomuniversity.ac.id/ | Indah Fajarwati                               |
| 19. | Politeknik Elektronika Negeri Surabaya | Jl. Raya ITS – Kampus PENS Sukolilo<br>Surabaya 60111, INDONESIA<br>Ph +62 31 594 7280<br>Email: pico@pens.ac.id<br>Website: www.pens.ac.id  | Iwan Syarif, PhD.<br>Amang Sudarsono,<br>PhD. |